

First Choice

DRYWALL, INC.

Project Manager/Estimator.

Location:

Waunakee

Job type:

Full Time

Shift:

First Shift

Salary based on experience.

Responsibilities:

- Outstanding attention to detail.
- Ensure customer satisfaction by identifying and exceeding client needs.
- Communicate effectively; both written and verbal.
- Demonstrate innovative problem solving skills.
- Provide leadership through building relationships, motivating others, providing clear direction, and cooperative teamwork.
- Supervise activities related to contract administration, change orders, submittals, procurement, and schedule.
- Possess thorough knowledge of company's contracts and understanding of all parties, thoroughly reviewing construction documents.
- Conduct and supervise project close out activities as well as being responsible for the financial performance of the project.
- Develop and maintain positive working relationships with Contractors.
- Estimate and prepare proposals for upcoming projects.
- Act as an internal resource for unit costs, production rates, and cost opinions.

Qualifications:

- Strong written and verbal communication skills.
- 5 years experience running commercial, residential drywall and painting work required or a degree in Building Construction management.
- Experience managing projects successfully from start to finish.
- Skilled at negotiating and developing relationships with owners and subcontractors.
- Experience using the Edge Estimating software (But will train) and able to perform detailed quantity takeoffs.